

# Operator Self–Safety Assessment

It is the policy of ( \_\_\_\_\_ ) to conduct regular self-safety assessments in compliance with the organization’s submitted policy and procedures. A log of these assessments must be maintained at each property.

## Smoke Detectors/Fire Extinguishers

- There is at least one smoke alarm on every level of the home, both inside each sleeping area and outside each sleeping area within 15 feet.
- Smoke alarms are tested and cleaned monthly.
- Smoke alarm batteries are changed as needed.
- Smoke alarms are installed within the manufacturer’s instructions. (i.e., expiration date)
- Functioning fire extinguishers are present on each floor.

## Cooking Safety

- Kitchen stove hood is clean and in working order.
- Pots of food are not left unattended on the stove.
- Kitchen appliances are clean and free of bacteria, mold, grease, and char.

## Electrical & Appliance Safety

- Electrical cords do not run under rugs.
- Electrical cords are not frayed or cracked.
- Surge protectors are used for additional outlets if applicable.
- Large and small appliances are plugged directly into wall outlets.
- Clothes dryer lint filter and venting system are clean and exhausted outdoors.
- Appliances are in working order and good condition.
- Electrical fixtures and receptacles in proper repair.

## Resident Safety / CARR Compliance

- Resident Rights & Requirements posted or otherwise available.
- Grievance Policy & Procedure posted or otherwise available.
- Emergency Phone numbers are posted or otherwise available.
- Emergency procedures are posted or otherwise available, and staff/residents are trained on them.
- Narcan/Naloxone present on each floor.

## Smoking

- Residence is a smoke-free living environment.
- Designated smoking areas are located outside the residence (typically outback, not to draw neighbors' attention to the home).
- Cigarette butts are discarded in appropriate disposal receptacles and not tossed on the ground.
- Receptacles are large, deep, and kept away from items that can catch fire.
- Receptacles are emptied regularly into a fire-proof container

## Heating Safety

- The chimney and furnace are cleaned and inspected yearly.
- Furniture and other items that can catch fire are at least 6 inches from fireplaces, wall and baseboard heaters.
- No space heaters are used in the recovery residence.

## Home Escape Plan

- Have two ways out of each sleeping room.
- Know where to meet after the escape. (Designated meeting location).
- Meeting place should be near the front of your home, so firefighters know you are out.
- Practice your fire escape plan.

## Carbon monoxide detectors

- Carbon monoxide alarms are located on each level of the home.
- Carbon monoxide alarms are less than 7 years old.
- Carbon monoxide alarms are located within 15ft of any gas-omitting appliance.

## Maintenance

- Furnace filters replaced per maintenance policy
- Outside area free of trash debris and well maintained.
- Furnishings reasonably maintained and appropriately used.
- Plumbing fixtures free from leaks and functioning properly.